



Department for Aging
and Disability Services

Operational Policy and Procedures

Policy: Waiver of Licensure Standard	
Commission: Community Services and Programs	Policy Number: BHS/LICEN 304
Contact: Community Services and Programs Commissioner	
Status: Approved	Date Approved: 12/22/07
Date Reviewed/Revised: 07/07/14	Effective Date: 1/1/08
Division: Behavioral Health Services / SUD	Page 1 of 1

POLICY: A licensee may request exemption from a required standard by submitting a waiver request to the Kansas Department for Aging and Disability Services/Behavioral Health Services (KDADS/BHS) (See Standard R03-807 A).

PURPOSE: To provide a process for Standard waiver when a Standard does not apply to a specific Program.

PROCEDURE:

- 1) A licensee may submit a waiver request to the KDADS/BHS Central Office indicating:
 - a) The specific standard,
 - b) Time frame for the which the licensee is requesting exemption (either for the current licensing period or permanent), and
 - c) The rationale of the need for the waiver (See Standard R03-807 A)
- 2) KDADS/BHS shall approve or deny waiver requests within thirty (30) calendar days of the receipt of the provider's request. (See Standard R03-807 B)
- 3) KDADS/BHS shall maintain a copy of the waiver request. (See Standard R03-807 C)
- 4) The provider shall maintain a copy of the waiver request in the Program's Policy and Procedure Manual. (See Standard R03-807 C)

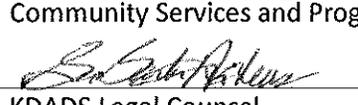
Approved by:



Behavioral Health Director



Community Services and Programs Commissioner



KDADS Legal Counsel

7/4/14
Date

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