

**Adobe Connect Web Conference
Quick Start Guide**

1. The live web conferencing will be offered in 3 sessions; all sessions will contain the same information:

**Tuesday, October 25, 2016 from
9:00-10:00 am, 1:00-2:00 pm, & 5:00-6:00 pm**

2. If you've never used Adobe Connect before or have had problems with audio/visual quality in the past, please perform a connection test before attending the training.

Connection Test

To ensure your computer is ready for the webinar, click the following link and follow the prompts.

http://admin.adobeconnect.com/common/help/en/support/meeting_test.htm

3. On the day of the web conference, click this link or copy and paste it into your browser 15 minutes before the training is scheduled to begin:

<https://wchitaccsr.adobeconnect.com/mfei-loc/>

4. Enter your first and last name in the box. If the meeting has not begun yet, the meeting room will open shortly.
5. All links and files during the presentation are "live". You may click on the link or file names in the presentation to obtain materials (this will open a pop-up window, please disable your pop-up blocker).

If you need additional connection support, please contact Adobe Support.

Adobe Support: 800-42-ADOBE (800-422-3623)



**WICHITA STATE
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Development and Collaboration*