

KPCCI Planning Cohort II, Capacity, Readiness & Mobilizing Cohort I and Implementation Cohort-I RFP's

Questions & Answers

May 17, 2017

Question	Answer
What family focused evidence based programs are approved?	During the planning phase the implementation of strategies will not be an approved activity as the successful applicants will be engaged in a planning process the will result in the selection of appropriate evidence-based strategies. Applicants for the implementation phase should have completed the planning phase and already identified appropriate strategies. All strategies implemented with these funds must be evidence based—appear on a federal list or register, or have been evaluated win a peer reviewed journal.
Shall we include local statistics in the narrative?	The narrative should include data as necessary to adequately respond to the questions and demonstrate evidence or capacity to engage in the work.
Will we use the 2016 CTC data?	During the planning phase successful applicants will work with the KPC team to collect and analyze appropriate data. Depending on participation rates and availability of data will be a factor when completing the assessment.
Do you suggest focusing on one of the three categories?	In terms of focus, the applicant should utilize data to determine an appropriate focus, if applying for the planning grant much of that determination will be guided by working through the assessment phase in partnership with the KPC team.
Are marijuana and alcohol goggles considered evidence based?	NO.
The Implementation grant required the most recent strategic plan. Am I to assume that the deliverables that were submitted are the ones to include or are they to be in a different format? If so, what is the preferred format? Please describe your definition strategic plan for this purpose.	You should submit all of the deliverables completed during the planning phase, assessment, capacity, planning etc. There is no preferred format just that they should be provided in relevant order. Be sure to include logic model and action plans. KDADS will be reviewing the recently submitted deliverables and will have feedback provided shortly so that any revisions can be made prior to the application's due date.
Can a coalition apply for both an implementation and a community capacity, readiness and mobilization and planning grant?	A coalition can apply for both grants but will likely not be awarded both but rather one or the other.
Will the process be that the implementation grants will be reviewed first and the community, capacity, readiness and mobilization and planning grants be reviewed after that?-	All grants will be reviewed during the same process and scored by a panel of reviewers. The Prevention team will review the scores and make final recommendations for

	funding based upon scores.
If one substance was targeted in the logic model but the strategy selected may also address other substances, (for example alcohol and marijuana), should both substances be addressed in the grant application?	If you intend to evaluate outcomes related to both substances than both should be included in the application.
Can some of the strategies suggest in an implementation grant also be included in a Capacity, Readiness and Mobilization Grant?	Yes low or no cost strategies can be included in the CRM grant application, however the primary intention of this award is to continue to build capacity increase readiness and mobilize and engage stakeholders so we should also see capacity enhancement plans, readiness action plans and other supporting actions such as cultural competency action plans etc.
Will implementation grants be funded at a higher level than capacity, readiness and mobilization grants?	It is our intention that implementation grants will be inclusive of more comprehensive plans and include strategies that address both the individual, family, and environment, give this, it is logical to anticipate that implementation awards will be greater. Actual award amounts will be determined based upon the proposed approaches, comprehensiveness, and actual projected costs.
If a coalition is addressing alcohol with other funding, should this be included as part of the readiness of the coalition to address both alcohol and marijuana even though the substance addressed in this application is marijuana? Should this information be included in the capacity/readiness section?	If you believe that the capacity of the coalition is enhanced by discussion of other efforts, than you may include them in your application as a means of demonstrating capacity/readiness.
I would like to budget "It Matters" into my CRM budget. Would that go in supplies or other?	The most logical place for It Matters Materials would be in the 'other' category—all costs should be specifically outlined and justified in your budget.
During the planning phase, what would be reported upon weekly through the Community Checkbox?	Specific guidance regarding reporting will be provided to grant recipients in the notice of award; grantees will receive training on how and what to document in to the Community Checkbox. In general accomplishments, services provided, media, and demographic information is collected in the Community Checkbox. This information is imperative for KDADS in order to comply with federal reporting.
It was noted that there will be two state events (required) and quarterly meetings (recommended). For budgeting purposes, where are these meetings held? And would overnight stay be necessary or recommended?	We have not yet determined specific locations but most likely events will be held in Topeka or Wichita. Required training events will be 1-2.5 days in length and the quarterly recommended events are generally only held from 10-4. Applicants should use their best estimates knowing that budgets can be adjusted later, it is of benefit to budget on the higher end for this line item.

<p>Would stipends to compensate collaborators for out-of-office time be an acceptable use of funds? i.e. \$2,000 for participation in 80% of coalition meetings payable after 10th month of the grant</p>	<p>We would consider stipends, however they should be reasonable and based on an actual reimbursement rate that is fair (\$2000, seems very high) and have consistently applied guidelines. Additionally the applicant should discuss how this would benefit participation and how participation would be sustained long term should funding no longer be available.</p>
<p>Our community already has schools participating in the KCTC survey, but participation rates fall short of the 60% requirement. Part of our planning stage would need to be addressing the student participation (parental permission) rate in that survey, but what ramifications are there if the 60% is not met?</p>	<p>All communities receiving funds will be required to obtain and MOU with school districts in the target area. Any community not achieving at least a 60% participation rate would be required to create an action plan to increase participation working in partnership with evaluation contractors, we have seen success with this intentional focus. However if participation continues to be minimal it becomes very difficult to measure the outcome of the work, a last resort would be the loss of funding.</p>