RE: (program) Home and Community Based Services for the Frail Elderly (HCBS/FE) and Case Management

Policy Issue: Renewal of the HCBS/FE Waiver in 2010 will include changes to Personal Emergency Response limitations and Sleep Cycle Support, which is now a self-directed service. CMS has established Performance Measures as part of the state’s Quality Assurance oversight, which will necessitate clarification of current policy. KDOA is establishing a new Section 3.4, which lists HCBS/FE services and rates previously included in Section 3.5. The remainder of Section 3.5 has been re-organized to be more user-friendly. These changes, along with clarifications and reformatting in related sections, have resulted in revisions to Section 1.3 (Grievances/Notices of Action/Appeals/Affirmative Action), Section 3.1 (Case Management), and Sections 3.4 and 3.5 (Home and Community Based Services for the Frail Elderly) of the Field Services Manual.

Following renewal of the HCBS/FE Waiver, coverage of certain services were revised in response to the Governor’s reduced budget allotments. The following services will be limited to those customers qualifying for an exception, subject to authorization by KDOA:

- ***Assistive Technology - effective December 17, 2009 for new customers and January 31, 2010 for currently approved Plans of Care;***
- ***Comprehensive Support (Provider and Self-Direct) - effective January 1, 2010 for new customers and after January 15, 2010 for existing customers with approved Plans of Care;***
- ***Oral Health - effective January 1, 2010 for all customers; and***
- ***Sleep Cycle Support - effective January 1, 2010 for new customers and after January 15, 2010 for existing customers with approved Plans of Care.***

All customers will be held to the same criteria when qualifying for an exception, in accordance with KDOA policy.
Check Appropriate Process:
- [x] Standard Policy Process  
- [ ] KDOA/KHPA Policy Process  
- [x] Expedited Policy Process  

Policy Implementation Through:
- [x] KDOA  
- [ ] KHPA  
- [ ] MMIS Fiscal Agent (HP Enterprise Services)  

KDOA Contact Person(s): Krista Engel (785-296-0385) and Laura Graham (785-296-7195)
KHPA Contact Person(s): None

Related References/Processes:
Related Policy Number(s): None
K.A.R. Change Required? None
KDOA Policy Manual Change? Yes
If yes: What Reference #(#s): N/A
Date to initiate revision: N/A
Proposed effective date: N/A
State Plan Change Required? No
If yes: What section #(#s): N/A
Transmittal Number (TN):
Submission Date:
Supersedes Transmittal Number:

Waiver Amendment Required? Yes

Routing Information:
Internal Route Date: 10/16/09
Internal Comments Due Date: 11/16/09
Field Route Date: 10/16/09
Field Comments Due Date: 11/16/09
KHPA Route Date: 10/16/09
KHPA Comments Due Date: 11/16/09
KDOA Approval Date: 12/31/09

Training Required?
- KDOA Central Office: Yes
- KDOA Field Staff: Yes
- CME Staff: Yes
- Contracted Case Managers: Yes
- Customer Education: Yes

Rationale for Change: Changes made to the HCBS/FE Waiver during the review and renewal process have necessitated revisions to the HCBS/FE policies in Sections 1.3; 3.1; 3.4 (formerly Sec. 3.5.8 and 3.5.9); and 3.5 of the Field Services Manual. Primary policy changes were made to Personal Emergency Response limitations and Sleep Cycle Support, which is now a self-directed service.

Changes made to HCBS/FE service limitations were in response to the Governor’s 2010 and 2011 budget allocation. Assistive Technology; Comprehensive Support (Provider and Self-Direct); Oral Health; and Sleep Cycle Support will be provided only to those customers meeting KDOA’s exception criteria and pre-approved by KDOA staff.

In addition to these policy changes, Section 3.5 has been re-organized with services and rates moved to Section 3.4, and formatting and language were revised throughout to improve clarity and consistency.

Final Policy: These policy changes will become effective on January 1, 2010.

Please note effective dates for implementation of exception policies by service stipulated in Policy Issue.

Approved [x] Disapproved [ ]

/s/ Secretary of Aging

Date