RE: Home and Community Based Services for the Frail Elderly (HCBS/FE)

Policy Issue: Crisis Exception process for four services with additional limitations (Assistive Technology; Comprehensive Support; Oral Health Services; and Sleep Cycle Support). The Crisis Exception Criteria Checklist is also included.

Check Appropriate Process:
- Standard Policy Process
- KDOA/KHPA Policy Process
- Expedited Policy Process

Policy Implementation Through:
- KDOA
- KHPA
- MMIS Fiscal Agent (HP Enterprise Services)

KDOA Contact Person(s):
Laura Graham (785-296-7195) and Krista Engel (785-296-0385)

KHCA/KCAL

Stakeholders
CME 01 Ruth Jones/Joseph Reardon/Loris Jones
CME 02 Annette Graham/Thomas Winters
CME 03 Greg Hoover/Wilmer Severns
CME 04 Jocelyn Lyons/Tom Ryan
CME 05 John L. Green/Ralph L. Barclay
CME 06 Dave Geist/Phyllis Haltom
CME 07 Elizabeth Maxwell/Eugene Hightberger
CME 08 Julie Govert-Walter/J.M. Frey
CME 09 Karen Wilson/Allison Mueller
CME 10 Jodi Abington/Don Bales
CME 11 Dan Goodman/Michael B. Press/Annabeth Sugaugh
CME 5790 Stepping Stones Unlimited, LLC
CME 5999 Legacy Case Services

Related References/Processes:
Related Policy Number(s): N/A
Superseded Policy Number: Section 3.5

K.A.R. Change Required?
Yes
KDOA Policy Manual Change?

If yes:
What Reference #(#s) ______
Date to initiate revision ______
Proposed effective date ______
### State Plan Change Required?

**No**  
If yes:  
What section # (s)  
Submission Date:  
Transmittal Number (TN):  
Supersedes Transmittal Number:  

### Waiver Amendment Required?

**Yes**

### Routing Information:

- Internal Route Date: N/A  
- Field Route Date: N/A  
- KHPA Route Date: N/A  
- KHPA Approval Date: N/A  
- Internal Comments Due Date: N/A  
- Field Comments Due Date: N/A  
- KHPA Comments Due Date: N/A  
- KDOA Approval Date: 2/10/10

### Training Required?

- KDOA Central Office: No  
- KDOA Field Staff: No  
- CME Staff: No  
- Contracted Case Managers: No  
- Customer Education: No

### Rationale for Change:

Governor’s Reduced Budget Directive

### Final Policy:

This policy is effective January 1, 2010.

<table>
<thead>
<tr>
<th>Approved</th>
<th>Disapproved</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓</td>
<td></td>
</tr>
</tbody>
</table>

/s/ ________________
Secretary of Aging

February 10, 2010
Date