

P O L I C Y

I S S U A N C E

KANSAS DEPARTMENT ON AGING

FINAL

To: Secretary's Office, Program and Policy, Administrative Services, Licensure, Certification, and Evaluation

Legal, Administration on Aging, KHPA, Provider Associations

Stakeholders

CME 01 Ruth Jones/Joseph Reardon/Loris Jones, CME 02 Annette Graham/Thomas Winters, CME 03 Greg Hoover/Wilmer Severns, CME 04 Jocelyn Lyons/Tom Ryan, CME 05 John L. Green/Ralph L. Barclay, CME 06 Dave Geist/Phyllis Haltom, CME 07 Elizabeth Maxwell/Eugene Highberger, CME 08 Julie Govert-Walter/J.M. Frey, CME 09 Karen Wilson/Allison Mueller, CME 10 Jodi Abington/Don Bales, CME 11 Dan Goodman/Michael B. Press/Annabeth Surgaugh, CME 5790 Stepping Stones Unlimited, LLC, CME 5999 Legacy Case Services

Field Services Policy #: FS 2010-01, From: Patsy Samson, Date: 2/10/10

RE: Home and Community Based Services for the Frail Elderly (HCBS/FE)

Policy Issue: Crisis Exception process for four services with additional limitations (Assistive Technology; Comprehensive Support; Oral Health Services; and Sleep Cycle Support). The Crisis Exception Criteria Checklist is also included.

Check Appropriate Process:

Standard Policy Process, KDOA/KHPA Policy Process, Expedited Policy Process

Policy Implementation Through:

KDOA, KHPA, MMIS Fiscal Agent (HP Enterprise Services)

KDOA Contact Person(s): Laura Graham (785-296-7195) and Krista Engel (785-296-0385), KHPA Contact Person(s): N/A

Related References/Processes:

Related Policy Number(s): N/A, Superseded Policy Number Section 3.5, K.A.R. Change Required? No, KDOA Policy Manual Change? Yes

If yes: What Reference #(s), Date to initiate revision, Proposed effective date

**State Plan Change Required?** No  
*If yes:* What section #(s) \_\_\_\_\_  
Submission Date: \_\_\_\_\_

Transmittal Number (TN): \_\_\_\_\_  
Supersedes Transmittal Number: \_\_\_\_\_

**Waiver Amendment Required?** Yes  
**Routing Information:**

Internal Route Date: N/A  
Field Route Date: N/A  
KHPA Route Date: N/A  
KHPA Approval Date: N/A

Internal Comments Due Date: N/A  
Field Comments Due Date: N/A  
KHPA Comments Due Date: N/A  
**KDOA Approval Date:** **2/10/10**

**Training Required?**  
KDOA Central Office: No  
CME Staff: No  
Customer Education: No

KDOA Field Staff: No  
Contracted Case Managers: No

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**Rationale for Change:** Governor's Reduced Budget Directive

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**Final Policy:** This policy is effective January 1, 2010.

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Approved  Disapproved

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/s/  
Secretary of Aging

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February 10, 2010  
Date