

P O L I C Y

I S S U A N C E

KANSAS DEPARTMENT ON AGING

FINAL

To: Secretary's Office, Program and Policy, Administrative Services, Licensure, Certification, and Evaluation

Legal, Administration on Aging, KHPA, Provider Associations

Stakeholders

CME 01 Ruth Jones/Joseph Reardon/Loris Jones, CME 02 Annette Graham/Thomas Winters, CME 03 Greg Hoover/Wilmer Severns, CME 04 Jocelyn Lyons/Tom Ryan, CME 05 John L. Green/Ralph L. Barclay, CME 06 Dave Geist/Phyllis Haltom, CME 07 Elizabeth Maxwell/Eugene Highberger, CME 08 Julie Govert-Walter/J.M. Frey, CME 09 Karen Wilson/Allison Mueller, CME 10 Jodi Abington/Don Bales, CME 11 Dan Goodman/Michael B. Press/Annabeth Surgaugh, CME 5790 Stepping Stones Unlimited, LLC, CME 5999 Legacy Case Services

Field Services Policy #: FS 2010-02, From: Patsy Samson, Date: 3/1/10

RE: Home and Community-Based Services for the Frail Elderly (HCBS/FE)

Policy Issue: The HCBS/FE Crisis Exception Criteria Checklist form is being updated to reflect KDOA's current policy on crisis exception criteria for Assistive Technology, Comprehensive Support, Oral Health, and Sleep Cycle Support services and to clarify form completion requirements.

Check Appropriate Process:

Standard Policy Process, KDOA/KHPA Policy Process, Expedited Policy Process

Policy Implementation Through:

KDOA, KHPA, MMIS Fiscal Agent (HP Enterprise Services)

KDOA Contact Person(s): Laura Graham (785-296-7195) and Krista Engel (785-296-0385), KHPA Contact Person(s): N/A

Related References/Processes:

Related Policy Number(s): FS 2010-01, Superseded Policy Number Section 3.5 Form

K.A.R. Change Required? No, KDOA Policy Manual Change? No

If yes: What Reference #(s), Date to initiate revision, Proposed effective date

State Plan Change Required? No
If yes: What section #(s) _____
Submission Date: _____

Transmittal Number (TN): _____
Supersedes Transmittal Number: _____

Waiver Amendment Required? No

Routing Information:

Internal Route Date: N/A
Field Route Date: N/A
KHPA Route Date: N/A
KHPA Approval Date: N/A

Internal Comments Due Date: N/A
Field Comments Due Date: N/A
KHPA Comments Due Date: N/A
KDOA Approval Date: N/A

Training Required?

KDOA Central Office: No
AAA Staff: No
Customer Education: No

KDOA Field Staff: No
Contracted Case Managers: No

Rationale for Change: This form is being revised based on KDOA staff's experience in reviewing crisis exception requests submitted for approval and minor revisions to KDOA's crisis exception policy.

Final Policy: This form is effective immediately.

Approved Disapproved

/s/
Secretary of Aging

March 1, 2010
Date