To: Secretary’s Office  Community Programs  Financial/Info Services  Regulatory  
Shawn Sullivan  Susan Fout  Dave Halferty  Joe Ewert  
Karla Werth  Joyce Smith  Bob Parker  Vera VanBruggen  
Carmen Sellens  Wilda Davison  Brad Ridley  Patty Brown  
Sara Arif  

Legal  Administration on Aging  Provider Associations  
Bill Rein  Amy Wiatr  Craig Kaberline, K4A  
Greg Wright  
Susan Andrews  

Stakeholders  
PSA 01  Ruth Jones/Joseph Reardon/Loris Jones  PSA 07  Elizabeth Maxwell/Eugene Higberger  
PSA 02  Annette Graham/Thomas Winters  PSA 08  Julie Govert-Walter/J.M. Frey  
PSA 03  Michelle Morgan/Wilmer Severns  PSA 09  Karen Wilson/Allison Mueller  
PSA 04  Jocelyn Lyons/Tom Ryan  PSA 10  Jodi Abington/Don Bales  
PSA 05  John L. Green/Ralph L. Barclay  PSA 11  Dan Goodman/Hannes Zacharias/Annabeth Surbaugh  
PSA 06  Dave Geist/Phyllis Haltom  

Field Services Policy #: FS 2011-02  
From: Patsy Samson  
Date: 7/20/11  

RE: Older Americans Act Programs  

Policy Issue: Revise Area Agency on Aging (AAA) annual financial reporting requirements for Older Americans Act programs.  

Check Appropriate Process:  
- Standard Policy Process  
- KDOA/KDHE Policy Process  
- Expedited Policy Process  

Policy Implementation Through:  
- KDOA  
- KDHE  
- MMIS Fiscal Agent (HP Enterprise Services)  

KDOA Contact Person(s): Bob Parker (785-296-4037)  
KDHE Contact Person(s): N/A  

Related References/Processes:  
Related Policy Number(s): N/A  
Superseded Policy Number: FS 2009-03  
K.A.R. Change Required? No  
KDOA Policy Manual Change? Yes  

If yes: What Reference #(#s)  
Date to initiate revision  
Proposed effective date
State Plan Change Required? No
If yes: What section #(s) __________ Transmission Number (TN): __________
Submission Date: __________ Supersedes Transmission Number: __________

Waiver Amendment Required? No

Routing Information:
Internal Route Date: 06/16/11 Internal Comments Due Date: 07/18/11
Field Route Date: 06/16/11 Field Comments Due Date: 07/18/11
KDHE Route Date: N/A KDHE Comments Due Date: N/A
KDHE Approval Date: N/A KDOA Approval Date: N/A

Training Required?
KDOA Central Office: No
AAA Staff: Yes
Customer Education: No
KDOA Field Staff: No
Contracted Case Managers: No

Rationale for Change: K.A.R. 26-2-3, “Reporting and Unearned Funds Requirements,” is being amended effective July 15, 2011. This regulatory amendment removes the requirement for AAAs to include a report for each subgrantee, contractor, and subcontractor with its consolidated final financial report submitted to KDOA. This policy change will further clarify the AAA’s responsibility to reconcile provider reports and remove KDOA from the process.

Final Policy: This policy will become effective August 1, 2011.

Approved ☒ Disapproved ☐

/s/ Secretary of Aging
July 19, 2011
Date