

P O L I C Y

I S S U A N C E

KANSAS DEPARTMENT ON AGING

FINAL

To: Secretary's Office, Community Programs, Financial/Info Services, Regulatory
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Field Services Policy #: FS 2011-02
From: Patsy Samson
Date: 7/20/11

RE: Older Americans Act Programs

Policy Issue: Revise Area Agency on Aging (AAA) annual financial reporting requirements for Older Americans Act programs.

Check Appropriate Process:
[X] Standard Policy Process [] KDOA/KDHE Policy Process [] Expedited Policy Process

Policy Implementation Through:
[X] KDOA [] KDHE [] MMIS Fiscal Agent (HP Enterprise Services)

KDOA Contact Person(s): Bob Parker (785-296-4037)
KDHE Contact Person(s): N/A

Related References/Processes:
Related Policy Number(s): N/A Superseded Policy Number FS 2009-03
K.A.R. Change Required? No KDOA Policy Manual Change? Yes
If yes: What Reference #(s)
Date to initiate revision
Proposed effective date

State Plan Change Required? No

If yes: What section #(s) _____

Submission Date: _____

Transmittal Number (TN): _____

Supersedes Transmittal Number: _____

Waiver Amendment Required? No

Routing Information:

Internal Route Date: 06/16/11

Field Route Date: 06/16/11

KDHE Route Date: N/A

KDHE Approval Date: N/A

Internal Comments Due Date: 07/18/11

Field Comments Due Date: 07/18/11

KDHE Comments Due Date: N/A

KDOA Approval Date: N/A

Training Required?

KDOA Central Office: No

AAA Staff: Yes

Customer Education: No

KDOA Field Staff: No

Contracted Case Managers: No

Rationale for Change: K.A.R. 26-2-3, "Reporting and Unearned Funds Requirements," is being amended effective July 15, 2011. This regulatory amendment removes the requirement for AAAs to include a report for each subgrantee, contractor, and subcontractor with its consolidated final financial report submitted to KDOA. This policy change will further clarify the AAA's responsibility to reconcile provider reports and remove KDOA from the process.

Final Policy: This policy will become effective August 1, 2011.

Approved

Disapproved

_____/s/
Secretary of Aging

Date July 19, 2011