

Wraparound Facilitation (WAF)

Providing Wraparound Facilitation

Course Description

This course is aimed at helping the participant to more fully understand wraparound philosophy, processes and services as they pertain to the waiver and to learn about the role and responsibilities of the Wraparound Facilitator. This course has been approved by the State of Kansas as one of the five online training courses to meet the requirement for providing WAF under the HCBS/SED Waiver.

Course Objectives

Upon successful completion of the online course “Providing Wraparound Facilitation,” the participant will have received a score of at least 80% on the Post Test. To attain this score, the participant will have an understanding of the HCBS/SED Waiver and Wraparound Facilitation, including:

- Wraparound Terms
- HCBS Waivers
- Six Waiver Services
- Wraparound as a Philosophy, System of Care and Process
- The Enrollment Procedure
 - Clinical Eligibility including the CAFAS, CBCL, GAF and PRTF Screen
 - Financial Eligibility
- Paperwork and Forms Related to Eligibility and Enrollment
- Waiver Services in Support of Least Restrictive Environment
- Family Choice
- The Wraparound Team
- The Role of the Wraparound Facilitator

Topics Covered in Providing Wraparound Facilitation

- Overview of the Waiver
- What is the Waiver
- The Waiver Process
- Eligibility and Enrollment
- The Wraparound Team
- Waiver Rules

CEU's Awarded Upon Completion 3

Structure of the Wraparound Team

Course Description

This course explains what the wraparound team is and what its purpose is. It presents information related to how to put together a wraparound team. This course has been approved by the State of Kansas as one of the five online training courses to meet the requirement for providing WAF under the HCBS/SED Waiver.

Course Objectives

Upon successful completion of the online course “Structure of the Wraparound Team,” the participant will have received a score of at least 80% on the Post Test. To attain this score, the participant will have an understanding of the process involved in developing the wraparound, including:

- Unique Features of Wraparound
- Gathering Information about the Child, the Family and the Situation
- How to Assist Families in Developing Their Unique Team
- Forming the Team
- Release Forms
- Initiating Contact with Potential Team Members
- Gaining Commitment from Team Members
- Scheduling the initial Wraparound Meeting

Topics Covered in Structure of the Wraparound Team

- The Wraparound Process
- Contacting and Connecting with the Family
- Initial Meeting with the Family
- Forming the Team
- Scheduling the Meeting
- Waiver Rules

CEU's Awarded Upon Completion 2

Facilitating the Wraparound Meeting

Course Description

This course will take you through a step-by-step process on facilitating the wraparound meeting since it is one of the major responsibilities as a Wraparound Facilitator. This course has been approved by the State of Kansas as one of the five online training courses to meet the requirement for providing WAF under the HCBS/SED Waiver.

Course Objectives

Upon successful completion of the online course “Facilitating the Wraparound Meeting,” the participant will have received a score of at least 80% on the Post Test. To attain this score, the participant will have an understanding of the tasks and responsibilities of facilitating a wraparound meeting, including:

- Identifying and including the important people in the wraparound meeting
- The difference between Targeted Case Management and WAF
- Preparation for the meeting, logistics and scheduling of the meeting
- Pre-meeting contacts
- Strengths identification
- Efficient execution of the meeting
 - Personally welcoming participants
 - Purpose of the meeting
 - Focus on strengths
 - Use the family’s language
 - Prioritize needs
 - Develop the individualized plan of care
 - Obtainable goals, measurable objectives, and manageable action steps
 - Match the plan of care strategies to the needs
 - Crisis planning
 - Meeting closure
- Write up the Plan of Care and submission of the ePOC

Topics Covered in Facilitating the Wraparound Meeting

- Targeted Case Management compared to Wraparound Facilitation
- Pre-meeting through meeting execution
- POC development and submission

CEU’s Awarded Upon Completion 4

Managing Post Meeting Duties

Course Description

This course is designed to focus on how a Wraparound Facilitator oversees the wraparound process and assists the team with implementation of the Plan of Care. This course has been approved by the State of Kansas as one of the five online training courses to meet the requirement for providing WAF under the HCBS/SED Waiver.

Course Objectives

Upon successful completion of the online course “Managing Post Meeting Duties,” the participant will have received a score of at least 80% on the Post Test. To attain this score, the participant will have an understanding of the ongoing responsibilities of managing the wraparound process after the initial meeting, including:

- Working within the Community Mental Health Center expectations
- Communication with the team
- Confirm family participation
- Oversee processes
- Ensure implementation of the POC
- Complete all required paperwork
- Manage the review process
- Track outcomes
- Quality Management
- Medicaid and accountability
- Responsibilities
 - Documentation
- Waiver Rules

Topics Covered in Managing Post Meeting Duties

- Following the Community Mental Health Center guidelines
- Communicate with family and team
- Monitor service delivery
- Review and revise the POC as necessary
- Oversee process and outcomes
- Quality Management and Medicaid guidelines
- CMS requirements

CEU's Awarded Upon Completion 2

Closing Waiver Services

Course Description

This course is dedicated to covering the reasons why waiver services are concluded. This course has been approved by the State of Kansas as one of the five online training courses to meet the requirement for providing WAF under the HCBS/SED Waiver.

Course Objectives

Upon successful completion of the online course “Closing Waiver Services,” the participant will have received a score of at least 80% on the Post Test. To attain this score, the participant will have an understanding of how and when to close a waiver, including:

- Reason to close a waiver
- Steps to closing a waiver
- Notifications – ES-3161 and Notice of Action
- Family notifications
- Right to appeal
- Final closure
 - Terminating Waiver Services
- Waiver rules

Topics Covered in Closing Waiver Services

- Termination criteria
- Closure checklist
- Documentation/paperwork
- Notifying the family
- Appeal process
- Final checklist and Termination
- Waiver Rulings
- Overview/summary of WAF

CEU’s Awarded Upon Completion 2