



Timothy Keck, Acting Secretary  
 Codi Thurness, Commissioner

Sam Brownback, Governor

### Kansas PEAK Advisory Team Charter

<b>Leadership</b>	Codi Thurness, KDADS' Commissioner of Survey, Certification, and Credentialing. KDADS Leadership: Melissa Warfield, FISC Program Evaluation Director; Shirley Boltz, RAI/Education Coordinator; Georgianna Correll, Facilities Reimbursement Manager K-State Center on Aging Leadership: Laci Cornelison
<b>Membership</b>	A total of 12-15 team members will include representatives of the following: LTC Ombudsman; Mentor Home Participants including For-Profit and Not-For-Profit; A geographical mix of PEAK enrolled providers including Levels 1 through 4; PEAK Advisory Team Leadership Members. Memberships will be reviewed annually following level evaluations. The Team will elect a Chair at the first meeting.
<b>Purpose</b>	The Advisory Team shall counsel the SCC Commissioner in championing person centered care, and provide guidance regarding specific PEAK-related issues while providing suggestions to promote a continually improving program.
<b>Task Groups</b>	Leadership: Evaluate the PEAK program including the potential involvement of the KanCare Managed Care Organizations (MCOs). Analyze the different ways the MCOs could better facilitate and assist in the PEAK participation, including but not limited to; providing training and financial incentives in rates. Membership: Review PEAK Experience Report and PEAK Program recommendations develop a list of high level, program enhancing recommendations for consideration by KDADS' Leadership.
<b>Resources and Staffing</b>	KDADS staff as assigned.
<b>Meetings</b>	The Team will initially meet monthly with later meetings to occur quarterly as directed by the Chair. The meetings will be scheduled for one and a half hour with cities and locations to be determined by the Chair. All meeting locations will be accessible. Agenda and related materials will be provided to Team members by email at least two days prior to meetings. A request for accommodations to be submitted 7 days in advance.
<b>Expectations</b>	The following is expected of all workgroup members: <ul style="list-style-type: none"> <li>• Be respectful and courteous to other members</li> <li>• Participate in problem solving</li> <li>• Speak honestly, but constructively</li> <li>• Listen with an open mind</li> <li>• Be open to differences of opinions</li> <li>• Commit to reading agenda and related materials sent out prior to meetings.</li> </ul>
<b>Accountability</b>	The Team serves at the pleasure of the KDADS' Commissioner of Survey, Certification, and Credentialing. Team member's attendance at meetings is mandatory. Team members missing two meetings are subject to removal and replacement with a similar representative at the Chair's discretion.