

KDADS STANDARD POLICY

Policy Name:	Provider Qualification Policy	Policy Number:	M2017-171
Commission:	Certification and Credentialing Commission, Community Services and Programs Commission and Survey	Date Established:	12/19/2017
Applicability:	All HCBS Waivers	Date Last Revised:	N/A
Contact:	Certification and Credentialing Commissioner	Date Effective:	12/19/2017
Policy Location:	https://www.kdads.ks.gov/commissions/home-community-based-services-(hcbs)/hcbs-policies	Date Posted:	TBD
Status/Date:	Final/November 9, 2017	Number of Pages:	3
<i>Revision History</i>			

Purpose

Pursuant to 42 CFR Part 441 the purpose of this policy is to establish the process by which KDADS shall have oversight and monitoring of the process by which the Managed Care Organizations review and monitor HCBS provider qualifications and associated compliance follow up.

Summary

At a minimum once every 365 days KDADS shall conduct a review of MCOs policies, systems and processes that monitor HCBS provider qualifications and associated compliance follow up. The processes detailed in this policy shall result in data to enable the State to report on the performance measures related to the provider qualification sub assurance.

Entities/Individuals Impacted

- **Kansas Department for Aging and Disability Services (KDADS)**
- **Kansas Department for Health and Environment (KDHE)**
- **Managed Care Organizations (MCOs)**
- **All HCBS Waiver Providers**

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Applicability:	All HCBS Waivers	Date Last Revised:	N/A
Contact:	HCBS Quality and Licensing	Date Effective:	12/19/2017
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I. Policy

- A. The MCO shall have an internal system, process and/or policy in place to monitor and verify that all providers for each waiver are in compliance with the provider qualifications listed in the current and approved HCBS waiver.
- B. The MCOs shall have an internal system, process and/or policy in place to address continued non-compliance.
- C. The KDADS Quality team shall review a sample of provider qualifications from each MCO to ensure the MCOs are following their internal system, process, and/or policy.
 1. MCO desk or onsite reviews shall occur at a minimum of once per year.
 2. In addition, the KDADS Quality Team may select provider(s) from the sample to complete a full on-site review to include evidence of all waiver(s) service compliance.
 - a) The KDADS quality team shall review evidence of provider qualifications for each provider selected in the review sample. This shall include all services the provider has included in their Kansas Medical Assistance Program (KMAP) enrollment.
- D. The MCO shall produce evidence to show adherence with their internal system, process, and/or policies and are monitoring both compliant and non-compliant providers.
 1. KDADS will not accept any written documentation from providers assuring compliance with provider qualifications such as an attestation, affidavit, and the like.
 2. The KDADS Quality team shall establish examples of compliant and non-compliant practices after the MCO provides the KDADS Quality team with their internal system, process, and/or policies.
 3. MCO records may be provided in either a hard copy or digital format.
- E. KDADS shall notify providers of qualification requirement changes through the KMAP manual for each waiver and associated bulletins.

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Authority

1915(c) HCBS Waiver –

KS.0476.R02.00 (Autism) – effective January 1, 2016

KS.0303.R04.00 (FE) – effective January 1, 2015

KS.0224.R05.01 (IDD) – effective March 1, 2016

KS.0304.R04.01 (PD) – effective March 1, 2016

KS.0320.R04.00 (SED)- effective April, 1 2017

KS.4165.R05.01 (TA) – effective January 1, 2014

KS.4164.R05.01 (TBI) – effective March 1, 2016

Federal Authority-

42 CFR 441.18

42 CFR 441.535

42 CFR 441.550

42 CFR 441.565

42 CFR 441.720

42 CFR 441.730

Related Information

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