INTERSTATE APPLICATION

Please Note: DO NOT *complete this form if you have previously been a Certified Nurse Aide in Kansas*. You may contact the Kansas Nurse Aide Registry at 785-296-6877 for your Kansas certification status.

In order to be eligible to sit for the Kansas Nurse Aide Test, the candidate must be listed as **current or active** on any other State's registry. Any potential candidate who is not sure of his/her status is advised to contact their State registry prior to applying for Kansas certification.

Candidates for testing Must Complete this Form and Attach the following:

☐ Copy of identification with current name & social security number (for example: driver's license, social security card)
☐ A non-refundable application **fee of $20.00 Payable to KDADS (check, money order or certified check).**

Candidate Information

Name_____
    Last   First   MI   Other (maiden/surname)

Social Security Number _____-_____-_____   **Birth date** ____/____/____   **Sex** ___ Male ___ Female

Home Address _____
           Street   City   State   Zip code

Phone Number: Home ( ) _____ Cell ( ) _____

EMAIL:_____   **Preferred Method of Approval Letter:** ___Mail ___Email

List all states in which you have been employed as a nurse aide with the most recent first

Certification Information

Original Certificate # _____ State Issued By _____

Date Issued ____/____/____   Certificate Expiration Date ____/____/

Check Test Site Preference: (Please only select one location)

___Andover	___Concordia	___Hutchinson	___Lawrence	___Parsons	___Winfield
___Atchison	___Dodge City	___Independence, KS	___Lenexa	___Pratt	
___Beloit	___Emporia	___Iola	___Liberal	___Salina	
___Burlingame	___Fort Scott	___Junction City	___Manhattan	___Topeka	
___Chanute	___Garden City	___KC KS Community College	___Merriam	___Wichita/Allied	
___Coffeyville	___Great Bend	___KC KS Delores Homes	___Olathe	___Wichita/Bethel	
___Colby	___Hays	___KC KS Donnelly	___Pittsburg	___Wichita/WSU Tech	

Candidate's Signature
I do hereby attest that the information supplied in this application and any attachments is accurate and complete to the best of my knowledge. I do hereby give permission to the department to verify any information provided in this application and any attachments. Attached is my $20.00 certification application fee and copy of identification with my current name and social security number (such as, social security card, driver's license, W-2, etc.)

_____
Candidate's Signature   Date

Mail this form and attachments to:
KDADS/Health Occupations Credentialing
503 S. Kansas Avenue
Topeka KS 66603-3856   Web site: www.kdads.ks.gov/hoc   Revised 1/3/2018

KDADS USE ONLY: Approval Date

CANDIDATES, Please Note:

1. You will receive an Approval to Test notice. This will allow a nursing facility to employ you as a Nurse Aide Trainee II for a **single** four-month period beginning on the initial approval date on the bottom of your "Approval to Test" notice. The trainee II period is one time only, and the initial approval will not change

2. You must present two forms of Identification, with one being a picture I.D., to be admitted to test. **There will be an additional fee to be paid to the test site for testing.**

3. You must be able to provide your social security number on the test for identification.

4. **You must be on time.**

5. If you are late, or fail to appear at your scheduled test, you must call (785) 296-6958 to request a rescheduling form which requires an additional fee of $20.00.

6. If a special accommodation is needed, you *MUST* submit the candidates Accommodation Request Evaluation Form with this application

7. Nurse aide certificates are issued to those who achieve a score of at least seventy five percent (75%) on the nurse aide test, to obtain a copy of the certification you can go to www.ksnurseaidregistry.org.

8. The nurse aide test may be taken **only one time** based on certification in another state. Any candidate who fails the test on the first attempt **must enroll in a state-approved nurse aide training course**. You then have two remaining opportunities to pass the test within one year from the endorsement approval date designated above.