

Kansas Department for Aging and Disability Services
Board of Adult Care Home Administrators
Meeting of December 8, 2017

The Board of Adult Care Home Administrators met Friday, December 8, 2017 at 1:00 p.m. at the Rasmussen College, 620 SW Governor's View, Topeka, Kansas.

Members Present	Staff Present	Others Present	AIT	Facility
Amy Hoch Altwegg	Brenda Dreher	Teresa Keating - KACE	Christi Carter	Kansas Medical Center
Noreen Fenton	Wendy Davis	April Holman - KACE	Joseph Cassidy	Park Villa
Sara Sourk		Matthew Memmer	Jennifer Deal	Lexington Park
Steve Hatlestad		Phyllis Kelly	Gary Fowler	Andbe Home
Stephanie Murray		Debra Zehr – Leading	K Slade Dietz	The Healthcare Resort of Olathe
Robert Mesissner		Age Kansas	Michael Fuchs	Via Christi Village
Timothy Heston			Shannon Helm	Via Christi Village
			Madison Metzinger	Parkside Homes
			Jay Shelton	Andbe Home
			Mary Sue Stimatze	Park Villa Nursing Home
			Michelle Watson	Shawnee Gardens

1. Call Meeting to Order

Chair Amy Hoch-Altwegg called the meeting of the Board of Adult Care Home Administrators (BACHA) to order at 1:10 p.m. During the Call to Order new board member, Dr. Stephanie Murray, introduced herself. The board introduced themselves to Dr. Murray.

2. Minutes of Meeting 09.15.2017

Chair Hoch Altwegg called for comments/corrections to the minutes of the September 15, 2017 meeting of the Board.

ACTION: Steve Hatlestad moved to approve the minutes of the September 15, 2017 meeting as presented. The motion was seconded by Tim Heston and carried.
--

3. CIC Report

Brenda Dreher reported that the CIC did not meet as there were no new cases and the current pending case is awaiting the sentencing portion in the criminal case, as a plea agreement had been reached.

4. Letters of Exemplary Performance and Zero Deficiency Letters

Ms. Dreher read excerpts from letters KDADS Secretary Tim Keck wrote to two facilities who had zero deficiencies during their survey. The facilities were: Via Christi Village McLean, Administrator Courtney Wolfe and Salina Presbyterian Manor, Administrator Desiderata Dangelo.

5. Reports

A. NAB Test Results

Wendy Davis summarized the NAB results for the third quarter of 2017. A total of 13 candidates tested with seven of those passing for a 54% pass rate. Mrs. Davis noted that the passing percentage increased by 8%, from 46% to 54%. Of the seven passing – three passed on the first attempt, three on the second attempt, and one on the third attempt. Of the six failing, four failed on the first attempt, two on the second attempt, there have been no third attempts with the new test format.

Mrs. Davis reported the third quarter 10 year cumulative reports as follows: Passing percent – 56%, number tested – 150, passing percentage by year – 48%, number tested

by year – 56%.

B. Temporary License Report

Mrs. Davis summarized the temporary license report for all of 2017. A total of 14 individuals were issued temporary licenses. Nine of the 14 expired, with one issued to fill an interim position, two issued to prepare for the NAB, and six issued to complete AIT. Of the six issued for completion of AIT, five full licenses were issued, and one expired without extension because of a failed NAB attempt. Of the five that remain active a total of three are completing their AIT experiences and one is preparing to take the NAB, one was issued to obtain CEUs for reinstatement. The reinstatement has been completed but the extension remains active.

6. NAB

A. Issues to Consider

Chair Hoch-Altwegg continued discussion from the September 15, 2017 meeting when the board voted to **remove the specificity of types of hours required for CEUs** (30 hours Administration, 10 hours Resident Care, 10 hours of electives). Mr. Hatlestad and Mrs. Sourk supported the idea that 50 hours of CEUs could be best determined by the Administrator without specificity into which category it would fall. Chair Hoch-Altwegg asked that inquiry be made with Assistant Attorney General, Craig Pashang as to a time-table for a regulation change to KAR 28-38-23(c)(1) and subsections.

Chair Hoch-Altwegg reminded the board at the September 15, 2017 meeting the board discussed adopting that Kansas accept an individual with a **Health Services Executive (HSE) certification** through NAB as substantially equivalent for licensure by reciprocity. This would require a regulation change to KAR 28-38-22 by adding: “(d) *or has obtained Health Services Executive certification through NAB*”. Chair Hoch-Altwegg asked that this also be referred to Mr. Pashang for consideration of regulation changes.

Chair Hoch-Altwegg led discussion about **adopting the NAB AIT Handbook** as a resource for Kansas AIT programs to use. The discussion centered around educating the Kansas AIT programs and AITs that the NAB AIT Handbook is available online as an evolving current resource. Direction was provided to the HOC staff to draft a letter that would be sent to AIT, Preceptor, and AIT Program that BACHA recommends utilizing the NAB AIT Handbook as a resource throughout the program.

Chair Hoch-Altwegg led discussion about **training of preceptors**, indicating that a trained preceptor may provide a better training experience for and/or better trained AITs. Two discussion concerns were raised. One, the possibility of a preceptor requiring the AIT to pay. The second concern that by requiring preceptors to essentially be credentialed via training, the state may lose good preceptors.

The discussion continued by noting that the current list of preceptors on the KDADS website is out-of-date. Board discussion followed.

<p>ACTION: Tim Heston made a motion to remove the current list of preceptors from the website and replace it with contact information to request a list of active preceptors. The motion was seconded by Noreen Fenton and carried.</p>
--

Chair Hoch-Altwegg led discussion concerning a **CEU registry** which will be required by NCERS for all NAB approved CEUs by April 1, 2018. Chair Hoch-Altwegg suggested educating Kansas administrators to begin working toward creating their registry. With a

centralized registry, the audit process for KDADS staff would be much faster.

B. Exam Scoring Update

Mrs. Davis provided NAB exam score tables for the 16 NAB exams taken since the implementation of the new exam style. The discussion centered around KAR 28-38-18(e) and (f) *“...shall include an additional 40 hours of administrator-in-training instruction in each of the “domains of practice,” as defined in K.A.R. 28-38-29, for which the candidate received a raw score below 75 percent on the national examination.*

(f) Each candidate who completes the required 40 hours of additional administrator-in-training education, or training, or both, in each of the domains of practice for which the candidate received a raw score below 75 percent...” and the necessity of a regulation change as the new scoring reports do not allow for a comprehensive determination of domains of practice which are below 75%. The suggested solution was in two parts. First to remove the 75% qualification. Secondly require the candidate who has failed the NAB three times to complete either 200 or 100 additional hours of training. If neither the CORE or NHA portions were passed in three attempts the candidate would be required to complete 200 additional hours of training. If the candidate passed one portion, but failed the other in three attempts, the candidate would be required to complete 100 hours of additional training.

Chair Hoch-Altwegg requested this matter to be presented to Mr. Paschang and suggested a conference call to be held before the next board meeting.

7. Continuing Education Categories

This was addressed previously.

8. Status Update – Revision to K.A.R. 28-38-18(a) regarding ‘good cause’

Mr. Paschang was unable to attend the meeting and so there was no discussion.

9. Other Business

The first two meetings of 2018 were scheduled: March 2, 2018 and June 1, 2018.

10. Public Comment

April Holman, KACE, thanked the Board for allowing the AIT students to attend and asked each AIT to introduce themselves to the Board. Ms. Holman noted that it was especially educational for the AITs to attend the Board meeting. There was a question as to how many current AIT programs are in Kansas. There are seven.

11. Next Meeting

The next meeting of the Board is tentatively set for March 2, 2018 to be held at 1:00 p.m. at Rasmussen College.

Adjourn

The meeting of the Board of Adult Care Home Administrators adjourned at 3:35 p.m.