

Kansas Department for Aging and Disability Services
Board of Adult Care Home Administrators
Meeting of June 1, 2018

The Board of Adult Care Home Administrators met Friday, June 1, 2018 at 1:00 p.m. at 503 S Kansas Ave, Topeka, Kansas.

Members Present	Staff Present	Others Present	
Amy Hoch Altwegg	Brenda Dreher	April Holman - KACE	Mary Privitera - AIT
Steve Hatlestat	Wendy Davis	Teresa Keating - KACE	John Kennedy - AIT
Sara Sourk	Craig Paschang	Stephanie Geller - KSU	Nicholas Haverkamp - AIT
Timothy Hesston		Jennifer Gray - AIT	Tomisha Jorda - AIT
Stephanie Murray		Lee Arnet - AIT	Karen Frisbie - AIT JCCC
Robert Meissner		Hannah Steele - AIT	Jean Altenor – AIT Medicalodges Wichita

1. Call Meeting to Order

Chair Amy Hoch-Altwegg called the meeting of the Board of Adult Care Home Administrators (BACHA) to order at 1:10 p.m.

2. Minutes of Meeting 3.02.2018

Chair Hoch Altwegg called for comments/corrections to the minutes of the March 2, 2018 meeting of the Board.

ACTION: Robert Meissner moved to approve the minutes of the March 2, 2018 meeting as presented. The motion was seconded by Stephanie Murray and carried.

3. CIC Report

Wendy Davis reported that the CIC met earlier the same day regarding a complaint between two administrators.

4. Reports

A. NAB Test Results

Wendy Davis summarized the NAB results for the first quarter of 2018. A total of 14 candidates tested with six of those passing for a 43% pass rate. Of the six passing – four passed on the first attempt, none on the second attempt, and two on the third attempt. Of the eight failing, four failed on the first attempt, two on the second attempt, and two on the third attempt. Mrs. Davis noted that the report was slightly different from previous reports as this report included only the total testers, not the total number of exams as had been previously reported. Chair Amy Hoch-Altwegg reported that she had received information that many states report only the first-time testing.

B. Temporary License Report

Mrs. Davis summarized the temporary license report for the first quarter of 2018. A total of 13 individuals were issued temporary licenses. Ten of the 13 expired, with one issued to fill an interim position, three issued to prepare for the NAB, five issued to complete AIT, and one issued to obtain CEUs for reinstatement. Of the three issued for NAB preparation two full licenses were issued. Of the five issued for completion of AIT, two full licenses were issued, one expired without extension and the candidate received and operator registration. Of the one issued for completion of CEUS for reinstatement, one full license was reinstated, and two expired without extension. Of the three that

remain active a total of two are completing their AIT experiences, one was issued to serve in Interim Role.

5. **NAB**

A. CE Registry

Wendy Davis asked if the NAB CE registry could be used as documentation for renewal or reinstatement in lieu of hard copies being sent. Discussion was had about viewing the actual certificate from the registry and whether or not the CE registry made it easier for Audit purposes.

<p>ACTION: Stephanie Murray moved to accept the NAB CEU Registry acceptable documentation for renewal/reinstatement purposes. The motion was seconded by Steve Hatlestat and carried.</p>
--

B. CEU Course Decision

Mrs. Davis summarized a decision made in the office regarding an Administrator creating and presenting a course to count as two CEUs as the methods indicate. Discussion ensued regarding the materials covered in the course.

6. **Legislation**

Mr. Paschang summarized legislative changes to HB 2280 which directs that regulations must first go to the director of budget before proceeding any further. This means that the regulation changes the board has been working on must come to a halt, and start over with submission of an economic impact statement

Mr. Paschang summarized SB 421 which became a part of HB 2386 and states in part that all regulations must be revised within 180 days, and the crimes which would prohibit licensure must be specified. Mr. Paschang suggested wording to include the types of crime or it's Kansas equivalent.

7. **Other Business**

Ms. Dreher announced that the Survey Certification and Credentialing Commission has a new Commissioner, Brad Fischer, who is a long time Kansas Adult Care Home Administrator.

8. **Public Comment**

April Holman, KACE, thanked the Board for allowing the AIT students to attend and asked each AIT to introduce themselves to the Board. Ms. Holman noted that it was especially educational for the AITs to attend the Board meeting.

9. **Next Meeting**

The next meeting of the Board is set for September 7, 2018 to be held at 1:00 p.m. at Rasmussen College.

Adjourn

The meeting of the Board of Adult Care Home Administrators adjourned at 2:01 p.m.