

Kansas Department for Aging and Disability Services
Board of Adult Care Home Administrators
Meeting of March 2, 2018

The Board of Adult Care Home Administrators met Friday, March 2, 2018 at 1:00 p.m. at the Rasmussen College, 620 SW Governor's View, Topeka, Kansas.

Members Present	Staff Present	Others Present	
Amy Hoch Altwegg	Brenda Dreher	April Holman - KACE	Tosha Field - AIT Homestead Health
Noreen Fenton	Wendy Davis	Teresa Keating - KACE	Ann Hinkle - AIT Garden Terrace @ OP
Sara Sourk	Craig Paschang	Jessica Katz - AIT Good Sam Ellsworth	Annie Schilling - AIT Lexington Park
Timothy Hesston		Larry Prothro - AIT Diversicare Sedwick	Markus Meyer - Diversicare Sedgwick
Stephanie Murray		Erin Hildreth - AIT Meadowlark Hills	Rod Haley - AIT Homestead of Halstead
Robert Meissner		Cory Schulte - AIT Healthcare Resort Olathe	

1. Call Meeting to Order

Chair Amy Hoch-Altwegg called the meeting of the Board of Adult Care Home Administrators (BACHA) to order at 1:01 p.m.

2. Minutes of Meeting 12.08.2017

Chair Hoch Altwegg called for comments/corrections to the minutes of the December 8, 2017 meeting of the Board.

ACTION: Robert Meissner moved to approve the minutes of the December 8, 2017 meeting as presented. The motion was seconded by Sara Sourk and carried.

3. CIC Report

Wendy Davis reported that the CIC did not meet as there were no new cases and the current pending case is awaiting the sentencing portion in the criminal case, as a plea agreement had been reached.

4. Reports

A. NAB Test Results

Wendy Davis summarized the NAB results for the fourth quarter of 2017. A total of 24 candidates tested with nine of those passing for a 37% pass rate. Of the nine passing – four passed on the first attempt, two on the second attempt, and two on the third attempt. Of the 15 failing, nine failed on the first attempt, five on the second attempt, and one on a fourth attempt. Mrs. Davis noted that the passing percentage decreased significantly, from 54% to 37%. Discussion revolved around the format of the report, and whether or not the focus of the report is accurate. Ms. Davis will work on adjusting the format of the report to include the number of people testing instead of the number of exams taken.

Mrs. Davis reported the fourth quarter 10-year cumulative reports as follows: Passing percent – 60% number tested – 155, passing percentage by year – 45%, number tested by year – 80%.

B. Temporary License Report

Mrs. Davis summarized the temporary license report for all of 2017. A total of 18 individuals were issued temporary licenses. Fourteen of the 18 expired, with two issued to fill an interim position, four issued to prepare for the NAB, seven issued to complete

AIT, and one issued to obtain CEUs for reinstatement. Of the seven issued for completion of AIT, five full licenses were issued, and two expired without extension. Of the four that remain active a total of two are completing their AIT experiences, one is preparing to take the NAB, one was issued to serve in Interim Role The reinstatement has been completed but the extension remains active.

5. NAB

A. Request for Board Consideration

Wendy Davis indicated to the board that April Holman from KACE would like to present a plan of additional training for a KACE AIT who has failed the NAB after three attempts. Ms. Holman presented to the board a plan of additional training, and a request that the board approve the plan, and allow the candidate to test again. Discussion ensued.

ACTION: Sara Sourk moved to accept the training plan as specified of 40 hours in the four areas of lowest score on the NAB for a total of 160 hours of additional training, and allow the candidate to test after the training has been completed. The motion was seconded by Noreen Fenton and carried.

B. Testing Attempts

Mrs. Davis asked the board to clarify if a candidate has three attempts to pass each section of the NAB; three attempts to pass the CORE and three attempts to pass the NHA. As discussion progressed Craig Paschang offered the current regulations say failure notifications and suggested a change in regulation wording of 28-38-13(d) to include “any portion or any single portion of the national examination”

C. HSE Credential

Mrs. Davis asked for clarification as it pertains to the HSE Credential – will college transcripts and references letters be a requirement if an individual has HSE credentialing from NAB and wants to be licensed as an Administrator in Kansas. Discussion concluded if the individual has the HSE Credential from NAB college transcripts and reference letters would not be required for Kansas licensure. Mr. Paschang recommended potential administrators continue through the current reciprocity process until the regulation changes. Mr. Paschang recommended that the board retain authority to check the National Practitioners Database.

D. Annual Meeting

Mrs. Davis informed the board of the NAB Annual Meeting June 6-8 in Long Beach California.

6. Legislation

Ms. Dreher presented information about SB 421 which requires within 120 days of the effective date, credentialing bodies must revise their requirements to list the specific civil and criminal records that would disqualify an applicant from being credentialed. Discussion resulted in a request that staff draft a response outlining concerns about the timeframes and parameters then send to Chair Hoch Altwegg for edits and signature.

7. Status Update – Revision to K.A.R. 28-38-18(a) regarding ‘good cause’

Mr. Paschang explained his revisions

8. Regulation Changes

Mr. Paschang provided copies of the regulation revisions. After discussion of the

changes which include adding approval of HSE Credential, changing additional training hours for AIT, and removing specificity of continuing education hours. Additionally, the regulation numbers will change from 28-XX-XX to 26-XX-XX.

ACTION: Robert Meissner moved to accept the changes to the regulations as written. The motion was seconded by Stephanie Murray and carried.

9. Other Business

Mr. Paschang related the governor's executive orders about sexual harassment, transparency in open records and the availability of an Open Meeting Notification website. Discussion ensued and Mrs. Davis was directed to provide a status update as to the feasibility of utilizing the open meeting notification website.

10. Public Comment

April Holman, KACE, thanked the Board for allowing the AIT students to attend and asked each AIT to introduce themselves to the Board. Ms. Holman noted that it was especially educational for the AITs to attend the Board meeting.

11. Next Meeting

The next meeting of the Board is tentatively set for June 1, 2018 to be held at 1:00 p.m. at Rasmussen College.

Adjourn

The meeting of the Board of Adult Care Home Administrators adjourned at 2:57 p.m.