

Kansas Department for Aging and Disability Services  
**Board of Adult Care Home Administrators**  
**Meeting of March 6, 2020**

The Board of Adult Care Home Administrators met Friday March 6, 2020 at Rasmussen College 620 SW Governors View, Topeka, KS 66606

Members Present	Staff Present	Others Present	
Stephanie Murray	Brenda Dreher	Bill Tofflemire - KACE	Hayley Spicer – LeadingAge Kansas
Sara Sourk	Wendy Davis	Melissa Mille - KACE	Alicia Rumold - KACE
	Christine	Dan Wohlenhaus – AIT Twin Oaks Health and Rehab	Kristine Farren – AIT Rock Creek of Ottawa
Heather Pilkinton	Sankoorikal	Mehrah Ghodsi – AIT Aldersgate	Morgan White – AIT Topeka Center
Kevin Reimer	Jane Weiler	Brianna Cozzitorto – AIT Meadowbrook	Taylor Cappel – Meadowlark Hills
Amy Siple		Kahler Fontaine – AIT Meadowlark Hills	Jennifer Adams – AIT Moran Manor
Noreen Fenton		Julie Martinez – AIT Country Care	Ashley Hartman- AIT Medicalodges Post Acute
Molly Wood		Tabetha Mojica - KDADS	Mike Hays – KDADS
		Amy Hoch – Altwegg – Linn County Nursing Home	Jared Holryod

**1. Call Meeting to Order**

Chair Murray called the meeting of the Board of Adult Care Home Administrators (BACHA) to order at 1:00 pm.

**2. Minutes of Meeting 12.13.2019**

Chair Murray called for comments/corrections to the minutes of the December 13, 2019 meeting of the Board.

**ACTION:** Sara Sourk moved to approve the minutes of the December 13, 2019 meeting as presented. The motion was seconded by Kevin Reimer and carried.

**3. Complaint Investigatory Committee (CIC)**

Wendy Davis reported there was nothing new to report.

**4. Reports**

**A. NAB Test Results**

Wendy Davis summarized the NAB results for the fourth quarter of 2019. A total of 14 candidates tested with eight of those passing for a 57.14% pass rate. Of the eight passing – five passed on the first attempt, and three on the second attempt. Of the four failing, two failed their first attempt, and two failed their second attempt. There were also two fourth attempts, one passed, one failed.

The summary for 2019: 61 Total testers, 38 passed for a 62.53% pass rate. Of the 38 passing, 28 passed on the first attempt, seven passed on the second attempt, three on the third attempt. Of the 17 failing, nine failed the first attempt, eight failed the second attempt.

**B. Temporary License Report**

Mrs. Davis summarized the temporary license report from October 2019 through February 2020. A total of 16 individuals were issued temporary licenses. Thirteen of the 16 expired, three remain active; one completing an AIT program, and two in an interim role.

5. **Legislation**

Cristine Sankoorikal, Asst AG, provided a summary of the next steps for adopting the regulations. Chair Murray called for a Roll Call Vote of the Certificate of Adoption. Yea votes were made by Noreen Fenton, Stephanie Murray, Heather Pilkinton, Kevin Reimer, Amy Siple, and Sara Sourk. Molly Wood abstained.

6. **Other Business**

Before taking up the agenda items listed under Other Business, Chair Murray presented Ms. Dreher with a framed certificate thanking her for her many years of service to BACHA, and offering congratulations on her retirement.

A. **ACHA Leadership Award**

Wendy Davis summarized the Eli Pick Facility Leadership Award. Five Kansas facilities have been nominated for the award: Diversicare of Hutchinson, Galena Nursing & Rehab Center, Lexington Park Nursing & Post Acute Center, Pinnacle Park Nursing & Rehab Center, and Bonner Springs nursing & Rehab Center.

B. **Zero Deficiency Letters**

Brenda Dreher reported six facilities with Zero Deficiency Letters: Jennifer Morey – Arma Operator, Rich McKain – Anderson County Hospital, Sheila Brown – Meade District Hospital LTCU, Courtney Bailey – Riverview Estates, Todd Schlosser – Sandstone Heights Nursing Home, and Sara Sourk – Crestview Nursing and Residential Living

C. **ACHA Applicant –**

Jared Holroyd, ACHA candidate addressed the board to request an extension to the 12 requirement of **KAR 28-38-18(a)**...*“Each Candidate shall take the national test within 12 months or completing an administrator-in-training practicum unless for good cause the board grants an extension.”* The board went into executive session, wherein the options were discussed. Ms. Sankoorikal suggested tabling the discussion so that she could conduct further review.

ACTION: Kevin Reimer moved to table the decision for counsel to review and to have a special conference call the week of March 16-20, 2020 to discuss further. The motion was seconded by Noreen Fenton and carried.
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7. **Public Comment**

Bill Tofflemire, KACE, thanked the Board for allowing the AIT students to attend and asked each AIT to introduce themselves to the Board.

9. **Next Meeting**

The next meeting of the Board is set for June 5, 2020 to be held at 1:00 p.m. at Rasmussen College.

**Adjourn**

The meeting of the Board of Adult Care Home Administrators adjourned at 2:00 p.m.