INTERSTATE APPLICATION

Please Note: DO NOT complete this form if you have previously been a Certified Nurse Aide in Kansas. You may contact the Kansas Nurse Aide Registry at 785-296-6877 for your Kansas certification status.

In order to be eligible to sit for the Kansas Nurse Aide Test, the candidate must be listed as current or active on any other State’s registry. Any potential candidate who is not sure of his/her status is advised to contact their State registry prior to applying for Kansas certification.

Candidates for testing Must Complete this Form and Attach the following:

- Copy of identification with current name & social security number (for example: driver’s license, social security card)
- A non-refundable application fee of $20.00 Payable to KDADS (check, money order or certified check).

Candidate Information

Name ____________________________________________

Last                                          First                                                     MI                 Other (maiden/surname)

Social Security Number ______-____-____       Birth date ___/___/____       Sex ___ Male ___ Female

Home Address _______________________________________________________________________________________

                                 Street                               City                          State               Zip code

Phone Number: Home (   ) ____________________________  Cell (   ) __________________________

EMAIL: __________________________________________   Preferred Method of Approval Letter:   __Mail   __Email

List all states in which you have been employed as a nurse aide with the most recent first

Certification Information

Original Certificate # __________________________   State Issued By __________

Date Issued ____/____/____                     Certificate Expiration Date ____/____/

Check Test Site Preference: (Please only select one location)

___Andover   ___Concordia   ___Hutchinson   ___Lawrence   ___Parsons   ___Winfield

___Atchison   ___Dodge City   ___Independence, KS   ___Lenexa   ___Pratt

___Beloit   ___Emporia   ___Iola   ___Liberal   ___Salina

___Burlingame   ___Fort Scott   ___Junction City   ___Manhattan   ___Topeka

___Chanute   ___Garden City   ___KC KS Community College   ___Merriam   ___Wichita/Allied

___Coffeyville   ___Great Bend   ___KC KS Delores Homes   ___Olathe   ___Wichita/Bethel

___Colby   ___Hays   ___KC KS Donnelly   ___Pittsburg   ___Wichita/WSU Tech

Candidate’s Signature
I do hereby attest that the information supplied in this application and any attachments is accurate and complete to the best of my knowledge. I do hereby give permission to the department to verify any information provided in this application and any attachments. Attached is my $20.00 certification application fee and copy of identification with my current name and social security number (such as, social security card, driver’s license, W-2, etc.)

_________________________________________   __________________________

Candidate’s Signature                                                                                       Date

Mail this form and attachments to:
KDADS/Health Occupations Credentialing
503 S. Kansas Avenue
Topeka KS 66603-3856 Web site: www.kdads.ks.gov/hoc

Revised 1/3/2018

KDADS USE ONLY: Approval Date
CANDIDATES, Please Note:

1. You will receive an Approval to Test notice. This will allow a nursing facility to employ you as a Nurse Aide Trainee II for a single four-month period beginning on the initial approval date on the bottom of your "Approval to Test" notice. The trainee II period is one time only, and the initial approval will not change.

2. You must present two forms of Identification, with one being a picture I.D., to be admitted to test. **There will be an additional fee to be paid to the test site for testing.**

3. You must be able to provide your social security number on the test for identification.

4. **You must be on time.**

5. If you are late, or fail to appear at your scheduled test, you must call (785) 296-6958 to request a rescheduling form which requires an additional fee of $20.00.

6. If a special accommodation is needed, you **MUST** submit the candidates Accommodation Request Evaluation Form with this application.

7. Nurse aide certificates are issued to those who achieve a score of at least seventy five percent (75%) on the nurse aide test, to obtain a copy of the certification you can go to [www.ksnurseaidregistry.org](http://www.ksnurseaidregistry.org).

8. The nurse aide test may be taken **only one time** based on certification in another state. Any candidate who fails the test on the first attempt **must enroll in a state-approved nurse aide training course.** You then have two remaining opportunities to pass the test within one year from the endorsement approval date designated above.

Web site: www.kdads.ks.gov/hoc

Revised 12/17/2018