

KANSAS ADMINISTRATIVE REGULATIONS
RULES AND REGULATIONS FOR LICENSURE OF
KANSAS ADULT CARE HOME ADMINISTRATORS

28-38-19. QUALIFICATION FOR LICENSURE.

(a) Each candidate for initial licensure as an adult care home administrator shall meet the following qualifications:

(1) Each candidate shall hold a baccalaureate or higher degree from an accredited college or university.

(2) Each candidate shall have successfully completed a long-term care administration practicum that is conducted by an accredited college or university, or an equivalent educational training practicum. Both types of practicum shall meet the following requirements:

(A) Consist cumulatively of at least 480 clock-hours and be completed in not more than three practice settings;

(B) incorporate the "core of knowledge," as defined in K.A.R. 28-38-29, or the "domains of practice," as defined in K.A.R. 28-38-29;

(C) provide the training in either, or a combination of, a licensed adult care home or long-term care unit of a licensed hospital, excluding assisted-living and residential health care facilities;

(D) verify that the candidate has obtained a preceptor in the adult care home or in the hospital long-term care unit;

(E) assume responsibility for coordinating with the preceptor the type of training and supervision to be provided during the practicum; and

(F) ensure that a preceptor meets the following requirements:

(i) Is responsible for the training, knowledge, and professional activities within the facility and for the development and refinement of the trainee as a prospective adult care home administrator;

(ii) does not supervise more than two trainees at a time;

(iii) is a full-time administrator of record or a licensed administrator who directly supervises the administrator of record; and

(iv) maintains direct supervision of the trainee in the facility in which the training is to be provided.

(b) A maximum of 20 hours may be approved by the board toward the 480-hour practicum requirement for completion of an adult care home operator course.

(c) Up to 40 hours for each year of work experience, with a maximum of 240 hours, may be approved by the board toward the 480-hour practicum requirement if the experience meets either of the following requirements:

(1) The experience was obtained as an administrator of a Kansas-licensed hospital who also served as the administrator of the hospital's long-term care unit.

(2) The experience was obtained as an adult care home administrator while licensed in another state.

(d) Each trainee shall request that the college, university, or provider of the equivalent educational training practicum submit the practicum curriculum and preceptor qualifications for the board's approval in accordance with this regulation. Each change in the practicum curriculum or preceptor shall require approval by the board in accordance with this regulation. Each trainee shall meet the following requirements:

(1)(A) Be enrolled in a practicum program that terminates with a baccalaureate degree or postbaccalaureate degree; or

(B) hold a baccalaureate or higher degree from an accredited college or university; and

(2) be at least 18 years of age before participating in a practicum.

(Authorized by and implementing K.S.A. 2007 Supp. 65-3503 and K.S.A. 2007 Supp. 65-3504; effective May 1, 1981; amended, E-82-12, June 17, 1981; amended May 1, 1982; amended May 1, 1983; amended May 1, 1984; amended May 1, 1987; amended Sept. 24, 1990; amended May 10, 1993; amended July 14, 2000; amended Jan. 17, 2003; amended October 3, 2003; amended Dec. 5, 2008.)