

# Getting Ready for the IEP Meeting

**What you'll need to do...**

## **Prepare the Child**

- ✓ Find out what is working for him / her in school.
- ✓ Ask if there are things he / she would like to be able to do better.

## **Review Records**

- ✓ Report cards
- ✓ Standardized test results
- ✓ Teacher's notes
- ✓ Past IEPs
- ✓ Progress reports
- ✓ Confidential (SPEC) file
- ✓ Cumulative (gen ed) file
- ✓ Request summary of current IPE and progress
- ✓ Ask teachers to complete a "snapshot" / summary IEP or review the most recent progress report

## **Prepare Yourself / Parent**

- ✓ Prepare summary of current performance
- ✓ Paint a complete picture of child
- ✓ Write down some goals you would like to see you child achieve during the coming year.
- ✓ Review your goals with team members on the current IEP
- ✓ Decide how often you need progress reviews
- ✓ Be prepared to support you ideas and requests

## **Prepare the school**

- ✓ Confirm time / date / location of meeting.
- ✓ Prepare copies of your goals.

**IEP meetings are a setting in which parents, school personnel and you can sit and discuss ways to make the child's life the best it can be at school.**

**Don't be afraid to brainstorm ideas on creative ways to help achieve the goals.**

**Be prepared to communicate, collaborate, and compromise.**